

Team Roles

# Current UpStage Team

* Jame Williams
* Takuma Sato
* Xiangyu Chen
* Charlotte Paterson
* Gaoxin Huang
* Yue Li

## Revision History

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| --- | --- | --- | --- |
| 34/07/2008 | 1.0 | Assign role to new team member | Wendy, Candy, Shaun |
| 11/03/2008 | 1.1 | Assign role to new team member | Wendy, Candy, Shaun, John, Vishaal |
| 24/07/2009 | 1.2 | Assign role to new team member | Vishaal |
| 19/08/2009 | 1.3 | Created new definition for SCRUM Master role | Natasha Pullan |
| 23/7/2010 | 1.6 | Assign role to new team member | Thomas Choi |
| 15/08/2010 | 1.7 | Assign role to new team member | J. R. Malonzo |
| 04/08/2011 | 1.8 | Assigned new roles for current team of 6. | Heath Behrens |
| 01/09/2011 | 1.8.1 | Updated Current Team members | Corey Robb |
| 21/10/2011 | 1.8.1 | Updated Roles as Team members are leaving. | Corey Robb |
| 5/03/2012 | 1.9 | Added New Team members and changed roles. | Corey Robb |
| 25/07/2012 | 2.0 | Added New Team members and added partial roles. | Daniel / Gavin / Scott / Ben |
| 13/03/2013 | 2.1 | Added New Team members and added partial roles. | Gavin/Scott/Craig/Lisa/David |
| 15/08/2013 | 2.2 | Added new team members and updated role descriptions | Nitkalya, Vanessa, Nikos, David, Lisa |
| 19/03/2014 | 2.3 | Added new team members and assigned roles. | Nikos |
| 31/07/14 | 2.4 | Removed irrelevant roles, and re-allocated/assigned new members roles | James |

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| **Role Name and Description** | **Assigned To** |
| **Problem Solver** - Coordinates and solves group problems. When a problem arises, if no group decision can be made the Problem Solver’s decision is final. | James |
| **Software Developer** - Performs all the programming tasks. | All |
| **Progress Tracker** – Reviews progress made by the team on a weekly basis and are responsible for making fortnightly blog posts on the developer blog. | Takuma, and Yue |
| **Communication Manager** – Ensures communication within and outside of the team is upheld to high standards. Ensures communications with the clients and supervisor on behalf of the team are carried out in a timely and professional manner. | James, and Charlotte |
| **Server Administrator / Technical Manager –** Responsible for server maintenance and setup. Ensures the server is fully functional. Responsible for ensuring that code is packaged up and deploying it to the appropriate environments or on the appropriate systems. | James, and Gaoxin |
| **Quality Assurance Advisor – Ensure code is tested and any artifacts such as word documents and designs are examined and their quality ensured to be of a high standard.** | Takuma, and Yue |
| **Schedule Co-ordinator - Ensures plans and schedules are made and followed by the team. Co-ordinates the planning so to avoid planning work when members are unavailable etc.** | Xiangyu, and Charlotte |